

## Annual Procurement Activity Plan 2016-17

Mansfield District Hospital is looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale Mansfield District Hospital's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Mansfield District Hospital are committed to open, fair, and transparent sourcing processes.

This annual Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organisational expenditure and provides potential suppliers advance knowledge of the likely procurements in this financial year.

The annual Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

Category	Description	Contact Person	Estimated Quarter
<b>Facilities Management Services</b>	Plant & Equipment Repair & Maintenance Services Fire Prevention Services Grounds Maintenance LPG Facilities Repair & Maintenance Services - Uncategorised Painting (Buildings)	Cameron Butler	<b>Q4 16/17</b>
<b>Non-clinical Support Services</b>	Legal Services Fleet Management Services Printing Services Travel Accommodation & Food Postage Marketing & Advertising Services Records Management Services	Cameron Butler	<b>Q3-4 16/17</b>
<b>Clinical Support Supplies</b>	Meat & Poultry Products Fresh Fruits & Vegetables Bread & Bakery	Cameron Butler	<b>Q2 16/17</b>
<b>Operating Theatre Supplies</b>	Surgical custom or speciality procedure packs	Cameron Butler	<b>Q2 16/17</b>
<b>Non-clinical Support Supplies</b>	Staff Uniforms Vehicle fuel & oil	Cameron Butler	<b>Q2 16/17</b>
<b>Medical Equipment Servicing &amp; Maintenance</b>	Respiratory Equipment Maintenance Monitoring Equipment Maintenance Patient Beds & Mattresses Sterilisation Equipment Maintenance	Cameron Butler	<b>Q4 16/17</b>

### DISCLAIMER:

All planned procurement activities are subject to revision or cancellation. The information in this annual Procurement Activity Plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Mansfield District Hospital to purchase the described goods or services. There is no obligation to respond to or return any unsolicited bids received.