

## Annual Procurement Activity Plan 2022-23

Mansfield District Hospital is looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale Mansfield District Hospital's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Mansfield District Hospital are committed to open, fair, and transparent sourcing processes.

This annual Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organisational expenditure and provides potential suppliers advance knowledge of the likely procurements in this financial year.

The annual Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

Category	Description	Contact Person	Estimated Quarter
Facilities Management Services	Plant & Equipment Repair & Maintenance Services - Painting	Cameron Butler	Q2 22/23
	Facilities Repair & Maintenance Services - Uncategorised		
Non-clinical Support Services	Internal Auditing Services Printing Services Marketing & Advertising Services Postage	Cameron Butler	Q1 & Q3 22/23
Clinical Support Supplies	Pharmacy Services Meat & Poultry Products Fresh Fruits & Vegetables Bread & Bakery	Cameron Butler	Q1&Q2 21/22
Operating Theatre Supplies	Surgical custom procedure packs	Cameron Butler	Q3 22/23
Non-clinical Support Supplies	Food menu management	Cameron Butler	Q1 22/23
Medical Equipment Servicing & Maintenance	Medical Imaging Monitoring Equipment Maintenance Sterilisation Equipment Maintenance Bed replacement	Cameron Butler	Q2&Q4 22/23

### DISCLAIMER:

All planned procurement activities are subject to revision or cancellation. The information in this annual Procurement Activity Plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Mansfield District Hospital to purchase the described goods or services. There is no obligation to respond to or return any unsolicited bids received.

### SUPPLIERS TO NOTE:

Mansfield District Hospital strongly support the Victorian Government's initiatives in Social Procurement Framework, Local Jobs First, Supplier Code of Conduct and the Federal Government's Modern Slavery Act. Suppliers are encouraged to make themselves familiar with these requirements when considering to submit tenders/quotes for any of the above procurement activities. Further information can be found at:

Social Procurement Framework: <https://www.buyingfor.vic.gov.au/social-procurement-framework-and-guides>

Local Jobs First: <https://www.buyingfor.vic.gov.au/local-jobs-first>

Supplier Code of Conduct: <https://www.buyingfor.vic.gov.au/supplier-code-conduct>

Modern Slavery Act: <https://www.homeaffairs.gov.au/criminal-justice/files/modern-slavery-reporting-entities.pdf>